

# 2024 Individual Tax Questionnaire

Zimmerman & Co CPAs Inc

Please check the appropriate box or, if an entire section is not applicable, you can indicate as such.  
**Please include all necessary details and documentation for every "YES" answer.**

**Client Name** \_\_\_\_\_

**YES**

**NO**

## Personal Information

Did your marital status change during the year?

Did your address change from last year?

If YES please provide your new address \_\_\_\_\_  
and date of move: \_\_\_\_\_

Can you be claimed as a dependent by another taxpayer?

Did you change any bank accounts, or did routing transit numbers (RTN) and/or bank account number change for existing bank accounts that have been used to direct deposit (or direct debit) funds from (or to) the IRS or other taxing authority during the tax year?

Did you and/or any of your dependents receive an Identity Protection PIN (IP PIN) from the IRS or have you been a victim of identity theft? (attach the IRS letter)

Did you reside in or operate a business in a federally declared disaster area?

## Dependent Information NOT APPLICABLE (go to next section)

Were there any changes in dependents from the prior year?

Do you have any children under age 19 or a full-time student under age 24 with UNEARNED income (investment income, not W-2/earned) in excess of \$2,600?

Did you provide over half the support for any other person(s) other than your dependent children during the year?

Did you pay for child care while you worked, looked for work, or while a full-time student?

If YES please provide us with the provider's name, address, Federal Identification Number, and the amount paid PER child

If you are divorced or separated with child(ren), do you have a divorce decree or other form of separation agreement which establishes custodial responsibilities?

Do you have children attending an Ohio non-chartered private school?

## Purchases, Sales and Debt Information

Did you start a new business or purchase rental property during the year?

Did you acquire a new or additional interest in a partnership or S corporation?

Did you purchase or sell a principal residence during the year? (attach Form(s) 1099-S, if applicable)

Did you foreclose or abandon a principal residence or real property during the year?

Did you sell, exchange, or purchase any real estate other than your principal residence during the year? (attach Form(s) 1099-S, if applicable)

YES

NO

Did you acquire or dispose of any stock during the year that is NOT reported on a 1099-B broker statement?

Did you refinance a principal residence or second home this year?

Did you take out a home equity loan this year?

If YES, were the proceeds used to build or substantially improve the property secured by the home equity loan?

Did you sell an existing business, rental, or other property this year?

Did you lend money with the understanding of repayment and this year it became totally uncollectable?

Did you have any debts canceled or forgiven this year, such as a home mortgage or student loan(s)?

Did you purchase a qualified plug-in electric drive vehicle or qualified fuel cell vehicle this year?

Did you receive a Form 1099-K for the sale of personal property for a gain or loss?

### **Income Information**

Did you have any foreign income or pay any foreign taxes during the year other than those reported on an investment statement?

Did you receive any income from property sold prior to this year?

Did you receive any unemployment benefits during the year?

Did you receive a Form 1099-K, 1099-MISC, 1099-NEC, or receive income, not reported elsewhere, for work performed?

Did you receive a Form 1099-K for a distribution payment from an online crowdfunding solicitation?

Do you own rental real estate property INDIVIDUALLY (not inside an entity that files its own, separate tax return)?

If YES, how many days was it available for rent: \_\_\_\_\_

How many days was it actually rented: \_\_\_\_\_

How many days was it used personally: \_\_\_\_\_

If YES, did you make payments that would require you to file Form(s) 1099?

If YES, did you or will you file the required Form(s) 1099?

Did you receive any disability income during the year?

Did you receive tip income not reported to your employer this year?

Did any of your life insurance policies mature, or did you surrender any policies?

Did you receive any awards, prizes, hobby income, gambling or lottery winnings?

Do you expect a large fluctuation in income, deductions, or withholding next year?

### **Self-Employed Information NOT APPLICABLE (go to next section)**

Did you sell, exchange, or purchase any assets used in your trade or business?

Did you utilize an area of your home EXCLUSIVELY for business purposes?

Did you make any payments that would require you to file Form(s) 1099?

If YES, did you or will you file the required Form(s) 1099?

Did you pay self-employed health insurance premiums for yourself this year?

YES

NO

Did you pay health insurance premiums on behalf of any employees this year?

Do you want us to contact you regarding whether there are self-employed retirement plan contributions available to reduce your tax liability?

## Retirement Information

Are you an active participant in a pension or retirement plan?

Did you receive any Social Security benefits during the year?

If YES please provide Form 1099-SSA from the Social Security Administration

Did you make any withdrawals from an IRA, Roth, myRA, Keogh, SIMPLE, SEP, 401(k), or other qualified retirement plan?

If YES and you were under 59 ½, did you have a qualifying exemption from the early withdrawal penalty?

If YES were the withdrawals due to a federally declared disaster?

Did you receive any lump-sum payments from a pension, profit sharing or 401(k) plan?

Did you make any contributions to an IRA, Roth, myRA, Keogh, SIMPLE, SEP, 401(k), or other qualified retirement plan other than what shows on your W-2?

If you obtained the age of 70 ½ did you make any qualified charitable distributions during the year?

## Education Information NOT APPLICABLE (go to next section)

Did you, your spouse, or your dependents attend a post-secondary school during the year, or plan to attend one in the coming year? (attach Form(s) 1098-T and amounts spent on qualified education expenses)

Did anyone in your family receive a scholarship of any kind during the year?

If YES, were any of the scholarship funds used for expenses other than tuition, such as room and board?

Did you make any withdrawals from an education savings or 529 Plan account? (attach Form(s) 1099-Q)

If YES, were any distribution used to pay for NON-qualified education expenses?

If YES, were any of these withdrawals rolled over into an ABLE (Achieving a Better Life Experience) account?

Did you make any contributions to an education savings or 529 Plan account? (attach YTD statement from 529, showing contributions & account numbers)

Did you pay any student loan interest this year? (attach Form(s) 1098-E)

Did you cash any Series EE or I U.S. Savings bonds issued after 1989?

## Health Care Information

Did you enroll for lower cost Marketplace Coverage through healthcare.gov under the Affordable Care Act? (attach any Form(s) 1095-A, which can be downloaded from healthcare.gov)

If YES, did you share a policy with anyone who is not your spouse or dependent?

Did you make any contributions to a Health Savings Account (HSA) or Archer MSA? (attach Form(s) 5498-SA)

Did you receive any distributions from a Health Savings Account (HSA), Archer MSA, or Medicare Advantage MSA this year? (attach Form(s) 1099-SA)

If YES, were the HSA funds used for qualified medical expenses?

YES

NO

Did you pay long-term care premiums for yourself or your family?

Did you make any contributions to or withdrawals from an ABLE (Achieving a Better Life Experience) account? (attach any Form(s) 5498-QA & 5498-QA)

## Itemized Deduction Information

Did you pay out-of-pocket medical expenses (Co-pays, prescription drugs, etc.) that might be in excess of 7.5% of your gross income?

Did you make any cash charitable contributions?

If YES, you must have written acknowledgement for any contribution over \$250, and the acknowledgement must be in your possession before you file your return. You must keep all receipts, but we do not need copies; you can provide us with just a summary of cash contributions if you choose.

If YES were any charitable contributions made to an Ohio scholarship-granting organization (SGO)? (attach all confirmation information)

Did you make any noncash charitable contributions (clothes, furniture, etc.)?

If YES, you must have evidence such as a receipt from the donee organization. Provide us with a summary of donation date, donee organization, donee address, estimate of fair market value of items donated, and original cost of items donated

Did you donate a vehicle or boat during the year? (attach Form(s) 1098-C or other written acknowledgment from the donee organization)

Did you pay real estate taxes for your primary home and/or second home?

Did you pay any mortgage interest on an existing home loan? (attach Form(s) 1098)

Did you incur interest expenses associated with any investment accounts you held?

Did you make any major purchases during the year (cars, boats, etc.)?

## Miscellaneous Information

Did you make gifts of more than \$18,000 to any individual (including your children)?

Did you engage in any bartering transactions?

Did you retire or change jobs this year?

Did you incur moving costs because of a permanent change of station as a member of the Armed Forces on active duty?

Did you pay any individual as a household employee during the year?

Did you make energy efficient improvements to your main home this year?

Did you receive a distribution from, or were you a grantor or transferor for, a foreign trust?

Did you have a financial interest in or signature authority over a financial account such as a bank account, securities account, or brokerage account, located in a foreign country, or personally hold interest in a foreign entity outside a brokerage account?

Did you receive correspondence from the State or the IRS (other than Form 1099-G)?

Do you want to designate \$3 to the Presidential Election Campaign Fund? If you check YES, it will not change your tax or reduce your refund.

Did you make any out-of-state purchases (by telephone, internet, mail, or in person) for which the seller did not collect state sales or use tax?

If YES, please indicate amount of the purchases \$ \_\_\_\_\_

Were you issued a new State Driver's License since providing us a copy last year?

If YES, provide a copy of your new Driver's License

**YES**

**NO**

Did you make any individual quarterly estimate tax payments for the 2024 tax year?

If YES, provide details (agency paid, date paid, amount paid, etc) of all payments

At any time during 2024, did you:

(a) receive as a reward, award, or payment for property or services; or

(b) sell, exchange, gift, or otherwise dispose of a digital asset (or a financial interest in a digital asset)?

## **Secondary Contact Information**

In recent years we have encountered situations where multiple attempts to reach our tax clients were unsuccessful and we didn't have a next-of-kin/secondary contact on file. To be used in an extraordinary situation where we are unable to reach you, would you like us to have a trusted friend or family member's contact information?

## **Return Processing Information**

If you are due a refund, do you want it direct deposited into your bank account?

If you owe a balance, do you want it direct debited from your bank account?

If you need to make 2025 estimate payments, do you want them direct debited from your bank account?

How should we deliver the client copy of your tax return to you? (select one)

Secure portal   Secure email   Paper

Can we return your source documents electronically and shred the paper forms?

NOTE: We will automatically shred all paper taxpayer documents left in our possession, if not picked up by 10/31/2024, even if marked NO here

Completed By: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Please use the space below to add notes or comments, particularly relating to any "YES" answers