

2021 Tax Questionnaire

Zimmerman & Co. CPAs Inc.

**Please check the appropriate box or, if an entire section is not applicable, you can indicate as such.
Please include all necessary details and documentation for every "YES" answer.**

CLIENT NAME: _____

Personal Information

YES NO

Did your marital status change during the year?

Did your address change from last year?

Can you be claimed as a dependent by another taxpayer?

Did you change any bank accounts, or did routing transit numbers (RTN) and/or bank account number change for existing bank accounts that have been used to direct deposit (or direct debit) funds from (or to) the IRS or other taxing authority during the tax year?

Did you receive an Identity Protection PIN (IP PIN) from the IRS or have you been a victim of identity theft? (attach the IRS letter)

COVID-19 Information

Did you receive the third (max \$1,400/person) Economic Impact Payment (EIP)?

If YES, how much (Spring 2021)?

If YES, attach IRS Notice 1444-C (mailed at that time) OR IRS Letter 6475 (mailed January 2022)

Did you work from home in 2021?

If YES how many days? (specify Taxpayer or Spouse)

Did you receive emergency leave sick pay?

Did you receive emergency family leave wages?

Did you receive any special unemployment benefits or compensation under the Coronavirus Relief Act during the year?

Did you forego taking your Required Minimum Distribution, as allowed under the CARES Act?

Did you take a COVID-emergency retirement distribution that you might want to repay or spread the income over three years, as allowed under the CARES Act?

Dependent Information

NOT APPLICABLE (go to next section)

Were there any changes in dependents from the prior year?

Did you receive advanced Child Tax Credit (CTC) payments in July, August, September, October, November, and December? (attach IRS Letter 6419 mailed January, 2022)

Do you have any children under age 19 or a full-time student under age 24 with UNEARNED income (investment income, not W-2/earned) in excess of \$2,200?

Did you pay any expenses related to the adoption of a child during the year?

Did you provide over half the support for any other person(s) other than your dependent children during the year?

YES NO

Did you pay for child care while you worked, looked for work, or while a full-time student?

If YES please provide us with the provider's name, address, Federal Identification Number, and the amount paid PER child

If you are divorced or separated with child(ren), do you have a divorce decree or other form of separation agreement which establishes custodial responsibilities?

Do you have children attending an Ohio nonchartered private school?

Purchases, Sales and Debt Information

Did you start a new business or purchase rental property during the year?

Did you acquire a new or additional interest in a partnership or S corporation?

Did you purchase or sell a principal residence during the year?
(attach Form(s) 1099-S, if applicable)

Did you foreclose or abandon a principal residence or real property during the year?

Did you sell, exchange, or purchase any real estate other than your principal residence during the year? (attach Form(s) 1099-S, if applicable)

Did you acquire or dispose of any stock during the year that is NOT reported on a 1099-B broker statement?

Did you take out a home equity loan this year?

If YES, were the proceeds used to build or substantially improve the property secured by the home equity loan?

Did you refinance a principal residence or second home this year?

Did you sell an existing business, rental, or other property this year?

Did you lend money with the understanding of repayment and this year it became totally uncollectable?

Did you have any debts canceled or forgiven this year, such as a home mortgage or student loan(s)?

Did you purchase a qualified plug-in electric drive vehicle or qualified fuel cell vehicle this year?

Income Information

Did you have any foreign income or pay any foreign taxes during the year other than those reported on an investment statement?

Did you receive any income from property sold prior to this year?

Did you receive any unemployment benefits during the year?

Did you receive any disability income during the year?

Did you receive tip income not reported to your employer this year?

Do you own rental real estate property INDIVIDUALLY (not inside an entity that files its own, separate tax return)?

If YES, how many days was it available for rent:
How many days was it actually rented:

How many days was it used personally:

If YES, did you make payments that would require you to file Form(s) 1099?

If YES, did you or will you file the required Form(s) 1099?

Did any of your life insurance policies mature, or did you surrender any policies?

Did you receive any awards, prizes, hobby income, gambling or lottery winnings?

Do you expect a large fluctuation in income, deductions, or withholding next year?

Self-Employed Information NOT APPLICABLE (go to next section)

Did you receive a Paycheck Protection Program (PPP) loan?

If YES, did you apply for Paycheck Protection Program (PPP) loan forgiveness?

If NO, are you planning to apply for PPP loan forgiveness?

Did you sell, exchange, or purchase any assets used in your trade or business?

Were you unable to perform your self-employed activities due to coronavirus related care you needed?

Were you unable to perform your self-employed activities due to coronavirus related care you provided to your son or daughter under the age of 18?

Were you unable to perform your self-employed activities due to coronavirus related care you provided to another?

Did you utilize an area of your home EXCLUSIVELY for business purposes?

Did you make any payments that would require you to file Form(s) 1099?

If YES, did you or will you file the required Form(s) 1099?

Did you pay self-employed health insurance premium for yourself this year?

Did you pay health insurance premiums on behalf of any employees this year?

Do you want us to contact you regarding whether there are self-employed retirement plan contributions available to reduce your tax liability?

Retirement Information

Are you an active participant in a pension or retirement plan?

Did you receive any Social Security benefits during the year?

If YES please provide Form 1099-SSA from the Social Security Administration

Did you make any withdrawals from an IRA, Roth, myRA, Keogh, SIMPLE, SEP, 401(k), or other qualified retirement plan?

If YES, were any withdrawals due to a federally declared disaster ?

If YES and you were under 59 ½, did you have a qualifying exemption from the early withdrawal penalty?

Did you receive any lump-sum payments from a pension, profit sharing or 401(k) plan?

Did you make any contributions to an IRA, Roth, myRA, Keogh, SIMPLE, SEP, 401(k), or other qualified retirement plan other than what shows on your W-2?

Education Information**NOT APPLICABLE** (go to next section)**YES** **NO**

Did you, your spouse, or your dependents attend a post-secondary school during the year, or plan to attend one in the coming year? (attach Form(s) 1098-T and amounts spent on qualified education expenses)

Did anyone in your family receive a scholarship of any kind during the year?
If YES, were any of the scholarship funds used for expenses other than tuition, such as room and board?

Did you make any withdrawals from an education savings or 529 Plan account? (attach Form(s) 1099-Q)
If YES, were any distribution used to pay for NON-qualified education expenses?
If YES, were any of these withdrawals rolled over into an ABLA (Achieving a Better Life Experience) account?

Did you make any contributions to an education savings or 529 Plan account? (attach YTD statement from 529, showing contributions & account numbers)

Did you pay any student loan interest this year? (attach Form(s) 1098-E)

Did you cash any Series EE or I U.S. Savings bonds issued after 1989?

Health Care Information

Did you enroll for lower cost Marketplace Coverage through healthcare.gov under the Affordable Care Act? (attach any Form(s) 1095-A, which can be downloaded from healthcare.gov)
If YES, did you share a policy with anyone who is not your spouse or dependent?

Did you make any contributions to a Health savings account (HSA) or Archer MSA? (attach Forms(s) 5498-SA)

Did you receive any distributions from a Health savings account (HSA), Archer MSA, or Medicare Advantage MSA this year?
If YES, was any of the distribution used for NON-qualified medical expenses?

Did you pay long-term care premiums for yourself or your family?

Did you make any contributions to or withdrawals from an ABLA (Achieving a Better Life Experience) account? (attach any Form(s) 5498-QA & 5498-QA)

Did you receive any Health Coverage Tax Credit (HCTC) advance payments? (attach any Form(s) 1099-H)

Itemized Deduction Information

Did you incur a casualty or theft loss or any condemnation awards during the year?
If YES, did the loss occur in a federally declared disaster area?

Did you pay out-of-pocket medical expenses (Co-pays, prescription drugs, etc.) that might be in excess of 7.5% of your gross income?

Did you make any cash charitable contributions?
If YES, you must have written acknowledgement for any contribution over \$250, and the acknowledgement must be in your possession before you file your return. You must keep all receipts, but we do not need copies; you can provide us with just a summary of cash contributions if you choose.
NOTE FOR 2021: CASH CHARITABLE CONTRIBUTIONS UP TO \$300 PER TAXPAYER (\$600 IF MARRIED) CAN BE DEDUCTED EVEN IF TAXPAYER IS TAKING STANDARD DEDUCTION.

YES NO

Did you make any noncash charitable contributions (clothes, furniture, etc.)?

If YES, you must have evidence such as a receipt from the donee organization.

Provide us with a summary of donation date, donee organization, donee address, estimate of fair market value of items donated, and original cost of items donated.

Did you donate a vehicle or boat during the year? (attach Form(s) 1098-C or other written acknowledgment from the donee organization)

Did you pay real estate taxes for your primary home and/or second home?

Did you pay any mortgage interest on an existing home loan? (attach Form(s) 1098)

Did you incur interest expenses associated with any investment accounts you held?

Did you make any major purchases during the year (cars, boats, etc.)?

Miscellaneous Information

Did you make gifts of more than \$15,000 to any individual (including your children)?

Did you engage in any bartering transactions?

Did you retire or change jobs this year?

Did you incur moving costs because of a permanent change of station as a member of the Armed Forces on active duty?

Did you pay any individual as a household employee during the year?

Did you make energy efficient improvements to your main home this year?

Did you receive a distribution from, or were you a grantor or transferor for a foreign trust?

Did you have a financial interest in or signature authority over a financial account such as a bank account, securities account, or brokerage account, located in a foreign country, or hold interest in a foreign entity?

Did you receive correspondence from the State or the IRS (other than Form 1099-G)?

Do you want to designate \$3 to the Presidential Election Campaign Fund? If you check YES, it will not change your tax or reduce your refund.

Did you make any out-of-state purchases (by telephone, internet, mail, or in person) for which the seller did not collect state sales or use tax?

If YES, please indicate amount of the purchases \$_____

Were you issued a new State Driver's License since providing us a copy last year?

If YES, provide a copy of your new Driver's License

Did you make any individual quarterly estimate tax payments for the 2021 tax year?

If YES, provide details (agency paid, date paid, amount paid, etc) of all payments

Did you have any sales or other exchanges of virtual currencies (including from an airdrop or a hard fork), or use virtual currencies to pay for goods or services, or are you holding any virtual currencies?

Return Processing Information

If you are due a refund, do you want it direct deposited into your bank account?

YES **NO**

If you owe a balance, do you want it direct debited from your bank account?

If you need to make 2022 estimate payments, do you want them direct debited from your bank account?

How should we deliver the client copy of your tax return to you? (circle one)

Secure portal

Secure email

Paper (\$40 processing fee)

Can we return your source documents electronically and shred the original paper forms?

NOTE: We will automatically shred all paper taxpayer documents left in our possession, if not picked up by 10/31/2022, even if marked NO here

Completed By: _____

Date Completed: _____

Please use the space below to expand on any "YES" answers not already addressed: